



SHIVAJI COLLEGE HINGOLI

Tq/Dist. Hingoli (MS)-431513

Department of the Library

Dr. Pawar G. R.

M. Lib & IS., M.Phil., Ph. D

Librarian

E-Mail : ganpatpawar3@gmail.com

Shri Pawar V. V.

M.A

Library Attendant

Library Rules

1. Identity card is must for entrance and work in the library.
2. Working hours of the library and reading room are 0:30 AM to 05:00 PM on Monday to Friday and on Saturday 10:30 to 03:00 PM. Reading room will be open up to 08:00 PM during examination period.
3. All students should attend all the periods. The readers should Switch-OFF the mobile phones in the college campus and in the library. Question paper files, Newspapers and periodicals will be issued to the students after 11:30 AM. They should refer the same in the reading room only or take for Xeroxing with prior permission.
4. Keep silence in the library. Student should behave politely with library staff. Students will be punished for disturbance or any misbehavior.
5. One borrower card will be issued to all the students on which they will get one text book or reference book for 7 days merited students will get 2 books on same borrower card. Students, who are preparing for Competitive Examination, will get 3 books on same borrower card.
6. Book bank's set should be returned immediately after examination.
7. Use the water properly and keep cleanliness.
8. Attestation of Xerox copies is available for students, teaching and non-teaching staff during 10:00 AM to 11:00 AM.

Alumni (Former students of the College) may visit the library during 12:30 Noon to 1:30 PM for their work in the library